

**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION**  
**TASMANIAN BRANCH**  
**OPERATING REPORT**

The State Council presents its report on the reporting unit for the financial year ended 30 June 2013.

**Review of principal activities,**

The Union's principle activities during the year was to promote the interests of its members through a quarterly journal and other publications outlining implementation of any new enterprise agreements, wage increases and changes to industrial legislation both Federal and State.

To set targets of member recruitment in each company where the union had members, to attain eventual 100% membership with a calendar year goal in excess of 6,000 members.

There was a significant change to the activities of the Branch whereby an additional staff member appointed to recruit new members in Fast Food industry across North of the State and became the first bona fide Youth Officer of the Branch.

The result of this change in activities increased membership in the north of Tasmania at McDonalds and KFC outlets.

Quarterly journals and bulletins were distributed throughout the year 2013, with increased membership in most retail and fast food companies with an end of year membership figure of 6028.

**Significant changes in financial affairs**

There were no significant changes in the financial affairs of the Branch other than the fees of members were increased from 1<sup>st</sup> January,2013.

**Right of members to resignation**

A member may resign in accordance with Branch Rule 12.

**Officers & employees who are superannuation fund trustee(s) (include position details) or director of a company that is a superannuation fund trustee**

General Secretary/Treasurer, Paul Griffin is a Director of the Tasplan Superannuation Fund.

**Number of members**

The Shop Distributive and Allied Employees Association, Tasmanian Branch, reached 5850 members as at 30 June,2013 (2012:5719) which included both honorary and life members.

**Number of employees**

The Branch employed nine staff which includes one part-time and one casual.

**Names of Committee of Management members and period positions held during the financial year**

General President :	Karyn Synnott
Vice President :	James Fitzpatrick
General Secretary/Treasurer :	Paul Griffin
State Councillors:	Tania Venn
	Leanne Porter
	Katrina Barr
	Lisa Watson
	Isabell Wells
	Katrina Riseley

**Officers & employees who are directors of a company or a member of a board**

Officers and employees are not directors of any companies, nor are they members of a board.

Signature of designated officer:



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Name and title of designated officer:

Paul Orlando Griffin – General Secretary

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Dated:

18<sup>th</sup> July 2014

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**SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION**  
**TASMANIAN BRANCH**  
**DECLARATION BY STATE COUNCIL**

*For the period ended 30th June 2013*

On the 10/09 / 2013 of the State Council of the Shop, Distributive and Allied Employees Association, Tasmanian Branch passed the following resolution in relation to the general purpose financial report (GPRF) for the year ended 30<sup>th</sup> June,2013:

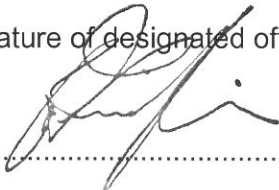
The State Council declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPRF relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the Shop, Distributive and Allied Employees Association including the rules of the Branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the Shop, Distributive and Allied Employees Association including the rules of the Branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a manner consistent with each of the other reporting units of the Organisation; and
  - (v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act that information has been provided to the member or General Manager; and
  - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.

- (f) in relation to recovery of wages activity:
- (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the General Manager; and
  - (ii) the committee of management instructed the auditor to include in the scope of the audit required under subsection 257(1) of the RO Act all recovery of wages activity by the reporting unit from which revenues had been derived for the financial year in respect of such activity; and
  - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
  - (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
  - (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers until distributions of recovered money were made to the workers.

This declaration is made in accordance with a resolution of the Committee of Management.

Signature of designated officer:



Name and title of designated officer:

Paul Orlando Griffin – General Secretary

Dated:

18<sup>th</sup> July 2014